

EYPUK Executive Committee Elections 2025

Position:	Regional Coordinator (2 persons)
Outgoing members:	Sophie Woodward & Myles Paparesti (regionals@eypuk.co.uk)
Trustee:	Daniel Brown (daniel.brown@eypuk.co.uk)

The two Regional Coordinators are responsible for overseeing and aiding in the organisation of the Regional Events that EYPUK holds annually, from One-Day Regional Fora to its extended regionals. Individuals in this role are supported by the Regionals Trustee who sets the general direction and timeline for the year, ensures that EYPUK's high standards are maintained, as well as taking an active role in supporting Regional Coordinators throughout the year.

The role of an RC is renowned to be an intense role, but also an extremely rewarding experience. There are many avenues of support for RCs throughout their tenure, including their trustee and other members of the Executive. After the conclusion of the Regional Fora in March, the responsibilities of RCs decrease considerably.

[One-Day] Regional Fora

An RC's work on the Regional Fora, following their transition into the role by the outgoing RCs and the Regional Trustee, begins by facilitating the calls for the Regional Head Organisers which will take place following the last day of Autumn Nationals. RC's are expected to actively advertise the role to Members of EYPUK, and then participate in the selection panel.

Following this, it is the responsibility of the Regional Coordinators to ensure that all HOs are trained and have everything they need in order to organise their event. This involves scheduling informative instructions, as well as scheduling both training and social calls, in order to create a supportive environment for the Head Organisers. The timeline for the organisation of the Regional Fora will take place from August until February/March, when the events will take place.

In conjunction with supporting the Regional Head Organisers, RCs will also play a role in calling for, selecting, and supporting Officials of the Regional Fora. Calls for these positions will be announced once the dates for all regionals have been confirmed. The Regional's Officials' slack is a socially active space, and RCs are expected to play a leading role in organising social events and training for participants.

It is generally considered a requirement that RCs attend some Regionals on the day, to ensure that standards are maintained on the day, and that everything runs smoothly.

Additionally, RCs should check in and oversee the work of the teams alongside their trustee regularly, including being there to resolve any issues, keeping the HOs on task, ensuring emails

are being responded to swiftly, to ensure all venues are liaised with and booked in good time, and to ensure budgets are stuck to.

[Extended] Regionals

Whilst RCs will not have a direct role in facilitating the organisation of EYPUKs Extended Regionals, which will fall under the guidance of the Regional Trustee and supported by the Events Team, they will have the capacity to support in the promotion and facilitation of the event.

Role Requirements:

- To, along with your fellow RC, manage and lead a team of roughly 30 Head Organisers in their work by providing clear and detailed directions and guidelines, setting deadlines for the completion of organisational tasks, and maintaining consistent lines of communication.
- To ensure close co-operation and maintenance of communication with all EYPUK stakeholders in the regionals organisational process. This involves updating and liaising with their trustee at all stages of the process, as well as other members of EYPUK, schools, officials and organisers.
- To take an active role in the promotion of the Regional Forums to both domestic and international alumni, and take an active role in ensuring a fair and transparent selection process.
- To look to expand upon and improve the quality of events offered in order to successfully maintain strong relationships with involved schools.
- To be self-motivated. The role can be a challenging one, and it's important that individuals in the role are able to self-motivate, as well as know when to ask for support from the Regional's Trustee.
- To be committed. You will need to have a vision and a plan for Regionals, and need to have the desire to assist in creating quality events.
- To be extremely organised and have excellent time management skills. The role requires a lot of emailing, document formatting and chasing up of other people, so can be time-consuming.
- To work as a team. The two RCs must work very well together and with their trustee throughout the process, be willing to cooperate and share the workload, taking on more responsibilities when necessary. Support is always available.
- To be dedicated and professional. Regionals are EYPUK's flagship events, and many people's first impression of the organisation. Those in this position, and the HOs, must be professional, quick to respond to queries, and 100% committed to seeing the fora through, particularly when the workload gets heavy.
- To play a role in the development and implementation of EYPUK's long term regional

strategy.